

2022-2023 DGS Strategic Goals Progress Scorecard

Updated: December 2022

Division	Strategic Goal	Goal Status	Overall Progress
Procurement Division	Reduce billing inefficiencies by changing the methodology.	Project running on schedule, on budget, as expected.	94%
Procurement Division	Develop and implement training and tools specific to procurement and bidding requirements for certified Small Businesses, Disabled Veteran Business Enterprises, and diverse suppliers.	Project running on schedule, on budget, as expected.	40%
Procurement Division	Update the State's Information Technology (IT) model terms and conditions to simplify use and maximize efficiency in state IT procurement processes.	Project running on schedule, on budget, as expected.	42%
Real Estate Services Division	Award and execute three separate contracts with a design-builder for the construction of three major projects.	Project running on schedule, on budget, as expected.	100%
Real Estate Services Division	Publish guidelines governing the design of alternative office spaces for state telework.	Potential issues with schedule or budget, needs corrective action.	73%
Real Estate Services Division	Establish new building and renovation standards to address climate adaptation and promote carbon reduction through electrification.	Project running on schedule, on budget, as expected.	60%
Facilities Management Division	Ensure staff completion of the newly established statewide engineer training.	Project running on schedule, on budget, as expected.	34%
Facilities Management Division	Complete rollout of service-level agreements with tenants to create more collaborative relationships with clear expectations.	Project running on schedule, on budget, as expected.	65%
Facilities Management Division	Create a statewide guidance and best practices document for cost-effective electricity use.	Project running on schedule, on budget, as expected.	75%
Office of Sustainability	Support the state's carbon emission reduction goals by expanding electric vehicle charging infrastructure statewide.	Project running on schedule, on budget, as expected.	27%
Office of Sustainability	Continue to expand the state's installation of solar power generation.	Project running on schedule, on budget, as expected.	43%
Office of Sustainability	Complete energy retrofits to achieve energy savings and decrease the state's carbon footprint.	Project running on schedule, on budget, as expected.	78%
Office of Fleet and Asset Management	Create a managed lodging program that offers state travelers contracted market-based rates at hotels across the nation.	Project running on schedule, on budget, as expected.	26%
Office of Fleet and Asset Management	OFAM will utilize telematics data and implement data-informed policies/procedures to achieve 8% in savings.	Project delay or significant budget overrun.	28%
Office of Fleet and Asset Management	Explore alternate methods of utilizing parking facilities that are below capacity due to increase in telework.	Project running on schedule, on budget, as expected.	43%
Office of Fleet and Asset Management	Develop the requirements and statement of work necessary to procure the next statewide fleet asset management system.	Project delay or significant budget overrun.	22%
Office of State Publishing	Create new inventory storage and management operational processes to adapt to supply chain unpredictability.	Project running on schedule, on budget, as expected.	13%
California Building Standards Commission	Take a collaborative approach to building decarbonization in California.	Project running on schedule, on budget, as expected.	52%
Office of Public School Construction	Increase use of OPSC Online for document submittal to increase efficiency.	Project running on schedule, on budget, as expected.	34%
Office of Public School Construction	Enhance service to stakeholders by creating more outreach and training events in collaboration with other state departments.	Project running on schedule, on budget, as expected.	88%
California Commission on Disability Access	Complete migration of historical records into a case filing portal.	Project running on schedule, on budget, as expected.	76%
California Commission on Disability Access	Complete and launch Accessible Parking Campaign to educate the public on the foremost alleged disability access violation in California.	Project running on schedule, on budget, as expected.	40%
Division of the State Architect	Foster greater understanding of the school construction process by providing joint agency workshops.	Project running on schedule, on budget, as expected.	88%
Division of the State Architect	Take a collaborative approach to building decarbonization in California.	Project running on schedule, on budget, as expected.	5%
Office of Administrative Hearings	Procure IT hardware and software necessary to provide participants simultaneous in-person and virtual access to hearings and mediations.	Project running on schedule, on budget, as expected.	10%
Office of Administrative Hearings	Procure Consultant Services to identify, procure, and implement a new case management system.	Project running on schedule, on budget, as expected.	50%
Enterprise Technology Solutions	Establish a data warehouse that will deliver numerous benefits for DGS, including improved data quality and simplified access to information for making informed business decisions.	Project running on schedule, on budget, as expected.	84%
Enterprise Technology Solutions	Continue to mature the privacy program for DGS in 2022-23, reducing the potential for privacy breaches, litigation, and reputational harm.	Project running on schedule, on budget, as expected.	90%
Enterprise Technology Solutions	Identify and migrate applications and file storage data hosted in the Ziggurat Data Center to the cloud.	Project running on schedule, on budget, as expected.	15%
Office of Fiscal Services	Automate DGS' payroll distribution process.	Project delay or significant budget overrun.	25%
Office of Fiscal Services	Reimagine DGS rates.	Project running on schedule, on budget, as expected.	100%
Office of Fiscal Services	Enhance and standardize the employee onboarding experience.	Project running on schedule, on budget, as expected.	100%
Office of Human Resources	Develop an all-inclusive request/ticketing system to enable online submission of Requests for Personnel Action.	Potential issues with schedule or budget, needs corrective action.	3%
Office of Human Resources	Use Lean Green Belt methodology to streamline payroll processes.	Potential issues with schedule or budget, needs corrective action.	0%
Office of Human Resources	Continue implementation of virtual onboarding process with focus on teleworking employees.	Project running on schedule, on budget, as expected.	82%
Office of Business and Acquisition Services	Achieve an increased procurement accreditation by successfully completing the triannual procurement accreditation process.	Project running on schedule, on budget, as expected.	64%
Office of Business and Acquisition Services	Reduce the average processing time of non-IT, one-time service orders by 95% within seven calendar days.	Project running on schedule, on budget, as expected.	71%
Office of Risk and Insurance Management	Establish an effective and efficient insurance policy term to reach coverage goals at a reasonable price.	Project running on schedule, on budget, as expected.	89%
Office of Risk and Insurance Management	Extend the existing contract for the current risk management information system.	Project running on schedule, on budget, as expected.	67%
Office of Risk and Insurance Management	Create and implement a web-based natural gas management system.	Project running on schedule, on budget, as expected.	0%
Office of Audit Services	Develop a paperless audit working paper platform through DGS' SharePoint site.	Project running on schedule, on budget, as expected.	44%
Office of Audit Services	Develop an OAS specific training program that aligns with OAS' compliance audit testing so that OAS can assist audited departments in using the FISCAL system to its full potential.	Project delay or significant budget overrun.	On Hold
Office of Legal Services	Revise State Contracting Manual (SCM) Volume 1 training program to include modules tailored for onboarding non-IT services staff.	Project running on schedule, on budget, as expected.	50%
Office of Legal Services	Meet with all client departments and agencies to discuss trends in submitted contracts, including conditional approval memoranda, and returned contracts.	Project running on schedule, on budget, as expected.	62%
Office of Legal Services	Develop and implement a plan to move OLS into a fully electronic, paperless working environment with limited exceptions.	Project running on schedule, on budget, as expected.	77%
Equal Employment Opportunity Office	Implement an internal diversity, equity, and inclusion workgroup.	Project running on schedule, on budget, as expected.	75%